



## **Business Finance for the Poor in Bangladesh (BFP-B)**

### **Terms of Reference for Procurement of Service for MF-CIB/DMU Server Room Construction**

#### **Background:**

Business Finance for the Poor in Bangladesh (BFP-B) is a seven year programme funded by UK aid from the UK government. The Bangladesh Bank (BB), the central bank of Bangladesh, and Microfinance Regulatory Authority [MRA] are the implementing agency, and the Financial Institutions Division (FID) of the Ministry of Finance (MoF), Government of Bangladesh (GoB), is the executing agency. Nathan Associates London Ltd. is appointed as the management agency for the programme. The programme aims to promote innovative finance and financial services for micro and small enterprises (MSEs). It is designed to couple social and economic welfare objectives with a commercially-sound approach to increase access to finance for MSEs, especially those that are currently underserved by the formal financial sector. BFP-B has three components: a Challenge Fund, a Microfinance Credit Information Bureau (MF-CIB), and a Policy Component. The Challenge Fund has been catalyzing and supporting innovative financing products and delivery channels to foster financial inclusion; the MF-CIB will assist Microfinance Institutions (MFIs) and banks to reduce systematic risks through its establishment; and the Policy Component has been working as a support function for these two components and focusing on facilitating a collaborative approach to financial sector policy and regulatory reform to create an enabling regulatory environment for the MSE sector in Bangladesh and increasing financial inclusion for small business.

#### **Objective of the Services**

BFP-B aims to improve the credit worthiness of small businesses, which will enable financial institutions to reduce the cost of risk assessment and improve the risk-adjusted returns of lending and investing in small businesses. To support Microfinance Institutions (MFIs) and banks to reduce systematic risks, Data Management Unit (DMU) established in 11<sup>th</sup> floor of the Micro Credit Regulatory Authority (MRA) office at Gulfesha Plaza, Moghbazar, Dhaka. Micro Finance Credit information Bureau (MF-CIB) office will be established and function in the same location.

MRA existing server room set up is in 6<sup>th</sup> floor, Gulfesha Plaza, Moghbazar, Dhaka, which support MRA office network. But it needs extended floor space for setting up numbers for dedicated server for the MF-CIB. The proposed servers will set in a common server room at MRA office, 6<sup>th</sup> floor. For this purposes floor load bearing capacity assessment with server room design has been completed by BFP-B. BFP-B is asking for technical and price quotation

from the experienced vendors for construction of the proposed server room as per supplied design. The server room will have all necessary physical environment recommended for a standard server room of this kind. The vendor will also set up existing MRA servers with necessary provision for MF-CIB servers (to be set up soon) in the newly constructed server room.

**Specification and Physical Environment facility of the Server Room:**

1. Construction of Server Room of 6.16Mx3.65M total 22.25 Sq. Meter (approx) with 5" bricks wall, cements plaster and painting as per design supplied with single entrance fire proof metal door.
2. Raised floor and insulation
3. Electrical wiring, distribution board, lighting system with necessary switch, socket, main switch circuit breakers, etc.
4. Appropriate Grounding system for Server room
5. Comfort Air Cooling System
6. Fire Detection & Suppression System
7. Surge protection and Dehumidifier devices
8. Necessary Equipment Racks
9. Server room environment monitoring system
10. Any other equipment/system requires for a standard server room as recommended by the vendor and agreed by the MRA authority.

**Specific Task:**

1. Visit the existing server room site and prepare a details task plan with deadline
2. Sharing the work plan and agree with MRA for working in the 6<sup>th</sup> floor
3. Removing existing glassed wall server room
4. Building a temporary server room to a close location (within approx 25 feet) in the same floor area and shifting MRA existing server to the temporary server room.
5. Building new server room with bricks wall as per design to be supplied.
6. Server room interior work (Gypsum ceiling, floor conditioning, electric wiring, AC fixing etc.)
7. Planning and design the server setting in consultation with MRA authorized technical person
8. MRA existing server re-setup and keeping provisions for new server for MF CIB as design
9. Necessary network cabling for MRA (6<sup>th</sup> floor) to MF-CIB (11<sup>th</sup> floor) connectivity

**The entire task to be completed on turnkey basis i.e. vendor has responsibility to supply agreed quality equipment, other items, construction of the server room (civil work), shifting the existing MRA server on temporary basis, supervision of the task by the qualified expert hand over the complete usable server room with optimum physical environment.**

**Deliverables:**

1. Building a temporary server room and shifting existing MRA server to a close location (within approx 8.00 meter) in the same floor area.
2. Building new server room with necessary physical environment as per design to be supplied.
3. MRA existing server re-setup and create provision for new server for MF CIB

**Vendors Eligibility:**

1. Minimum 5 years experience in setting up server room/data centre or similar nature of work with own office set up and trained human resource.
2. Must have valid Trade licence, TIN and VAT Reg.
3. Previous experience working for government offices or large corporate  
(Please provide documentary proofs in favour of each above)

**Timeline Set for the Assignment:**

Sl.	Issue	Dead Line
1	Site visit and briefing on the proposed task	01/08/2019 (2:00pm to 5:00pm)
2	Quotation submitted by the Vendor*	On 06/08/2019 (11:00 am)
3	Contract award to the successful Vendor	By 21/08/2019
4	Work completion and handover	By 22/09/2019

**\* Quotation to be submitted by the vendors must include;**

- I. Equipment with details (brand, model capacity etc.)
- II. Other items list and specifications
- III. Details Work Plan
- IV. Price quotation including VAT and other taxes if any.

**For any further information please contact during working hour;**

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